

Portfolio Admissions Option

Admission by portfolio is designed to recognize potential for academic success in ways that may not be adequately measured by the traditional admissions requirements. This admissions option is only available to masters-level applicants who have at least ten years of work experience; it is not intended for traditional-aged applicants who have just completed their undergraduate experience, nor is this option available to doctoral applicants. This process does not replace the requirement of a completed bachelor's degree from a regionally accredited college or university. Applicants who meet the above qualifiers may submit elements that demonstrate aptitude for graduate study in counseling to counter a lower than desired GPA or in lieu of GRE scores.

Applicants Requesting GRE Waiver:

Applicants requesting a GRE Waiver through the Admission by Portfolio process must have a cumulative GPA from their last degree of 3.5 and submit items 1-3 below. It is still within the purview of the faculty admissions committee to require scores of applicants, and students not admitted by portfolio will only be reconsidered if GRE scores are submitted to complete the application.

Applicants with GPA Below 3.25

Adult learners who believe their prior academic work is not fully indicative of their ability may submit items 1-3 for portfolio consideration, but in this case the GRE is also required such that a measure of aptitude for graduate study is available to counter a lower GPA.

REQUIRED:

1. Annotated Resume or Curriculum Vitae – this should highlight significant career accomplishments, training completed, awards received, and other evidence of unique ability and career/volunteer success.
2. Philosophy of Learning (1000 words maximum) –applicants will define what makes a student a successful learner, explain their learning preferences, and identify the strategies they employ which have led to prior work or academic successes. Applicants to online programs should indicate how an online learning environment fits with their learning style.
3. Evidence of Scholarly Ability – applicants will be able to demonstrate their knowledge of the elements of quality research and writing by providing a writing sample. Preference is APA format, maximum 10 pages, and can be an assignment previously submitted for a grade. Original works for which the applicant was lead author that have been presented at a conference or submitted for publication are also acceptable. Note: Applicants must include a statement attesting that the sample submitted is their own original work.

PROCESS:

Items 1-3 should be submitted to the Office of Admissions immediately after an online application has been filed, or be included with a paper application as it is submitted. Applicants applying online should e-mail these items to psycoun@regent.edu with "Portfolio Admissions – [last name, first initial]" as the subject line.

Once all portfolio items are received and the admissions file is complete an interview will be conducted. After the interview, completed files will be submitted to the faculty admissions committee for their review and a decision regarding the suitability of the portfolio. If acceptable, the committee will render an admissions decision. If not, the student will be notified and additional instructions offered should the student want to be considered through the regular admissions process. There is no appeal process for students not admitted by portfolio.